

**WENHASTON WITH MELLS HAMLET PARISH COUNCIL.**

Clerk Mrs M Pennock

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**Minutes of the Parish Council meeting held in the Village Hall on Wednesday 21<sup>st</sup> September, 2011.**

**Present:- Cllr. L. Spindler Chair, Cllr. D. Corbett Vice Chair, Cllr. R. Dillaway, Cllr. A. Edwards, Cllr. H. Phillips, Cllr. M. Gasper, Cllr. J. Wright, Cllr. J. Tate. Cllr. A. Alder, District Cllr. M. Gower, 1 Parishioner and clerk Mrs M Pennock.**

- 1. Cllr. L. Spindler Chair, welcomed the Councillors', District Cllr. Gower and Parishioner to the meeting, Apologies received from County Cllr. R. Leighton, Cllr. A. Spindler and PCSO Newson.**
- 2. There was no declaration of Interest.**
- 3. County Cllr. Leighton sent an e mail in response to the Clerk's request for information regarding Suffolk's Archaeological Service & Record Office.  
E mail from Guy McGregor to County Cllr. Leighton.  
"We are not getting rid of these services. I have been working on strengthening SCC archaeological service since I took responsibility two years ago. The plan is to move the service to one site at Stowmarket (MEAL) to give it a higher profile and then form a Community Interest Co. This Co. can attract grants etc."**
- 4. District Cllr. Gower gave the Parish Council an insight into the Northern Area Planning Group of which he is a member.**
- 5. Proposed by Cllr. A. Edwards and seconded by Cllr. M. Gasper that the Minutes of the meeting 17<sup>th</sup> August, 2011 be accepted. Cllr. A. Alder asked that the Minutes be amended to read November not September for the proposed parent forum. All agreed.**

764.

## **6. Clerk's report.**

For the new Councillors' a briefing was given for procedures for burial in the Cemetery. The Clerk would like it minuted that the Green form for the burial of the late Mrs Rae was signed by the Rev. Edward Rennard and sent direct to the Registrar. The information for the Parish Council records has been obtained from the Funeral Directors, and a note has been made in the records book to this affect.

I have received a letter back from the Diocesan Registrar requesting more information before the Cemetery is consecrated. They need to see the planning permission which I have, plus the deeds to the Cemetery. I went to Barclays Bank to ask for a copy of the deeds only to be told that the deeds were removed from the Bank on 21<sup>st</sup> November, 2001.

I have been making enquires as to where they might be.

The cost for preparing the documents from the Diocese is £150.00 plus VAT.

A letter of thanks has been sent to Bernard Orme.

I walked round the village with Richard Collen SCC Highways looking at the various hedges that were protruding over the paths and highways. He instructed me to write to various properties requesting the offending hedges be cut. This I have done. SCC will cut the hedge down Coles Hill and also clean some of the signs in the Village.

I received telephone calls and e mails regarding the noise level of music from the Platitude Festival and from the Star. I informed the Parishioners that phoned that the Parish Council is not a law enforcement office and to contact the Police. I have put into the circulation folder e mails from a Parishioner and the Police.

The accountants BDO requested that I send them the Parish Council Asset Register. I have had to answer as to why the Asset book had not been in use for several years and other queries. I hope to have the audit signed off soon.

Finally, after 5 years of being Clerk I have decided to retire at Christmas.

Agenda item for October.

Matters arising from the report.

Clerk to continue to look for the missing deeds.

Cllr. A. Alder informed the Council that the hall had been booked for the November parent forum.

## **7. There were no other matters arising from the Minutes.**

**8. Proposed by Cllr. R. Dillaway and seconded by Cllr. D. Corbett that £500.00 be given to the Wenhaston Sports Club towards the cost of Insurance for the skate board area. All agreed.**

## **9. SCC and SCDC Core Strategy Local Development Framework.**

The Clerk to write to SCC and SCDC expressing the various comments from the Parish Council regarding the report. Report far to long, difficulty in understand the report, lack of attention to the North of Suffolk, infrastructure, transport etc.

The Parish Council to reiterate the Councils position regarding the Local Development Framework sites submission for potential Development, 5<sup>th</sup> December, 2008. Copies were given to the new Councillors' of the sites in question.

**765.**

**10. The Clerk gave a briefing on Flag Ship housing in Narrow Way. The Housing Association will keep the Parish Council informed as to future developments.**

**11. Casual Vacancy.**

**Suffolk Coastal District Council Notice of Casual Vacancy did not have the necessary ten electors to call a by election, and have informed the Parish that they may co opt.**

**A vote was held as to whether the vacancy should be advertised, or to co opt now. It was agreed by 5 votes to 4 that the Casual Vacancy would be advertised.**

**Notice to be put up at the Village Hall and Well Green asking interested Parishioners to write to the Clerk.**

**12. Appointment of two Parish Councillors as representatives to the Village Hall Committee. As no one came forward this will be an Agenda item for October.**

**13. Cllr. D. Corbett informed the Council of the response to the Good Neighbourhood Questionnaire. 31 people would be willing to help and 11 parishioners would use this service.**

**A meeting has been arranged for 9<sup>th</sup> November in the Village Hall.**

**Cllr. D. Corbett asked if the Parish Council would pay the Insurance of £150.00 if the scheme was implemented.**

**Proposed by Cllr. R. Dillaway and seconded by Cllr. A. Alder that the insurance be paid by the Parish Council. All agreed.**

**14. Cllr. L. Spindler stated that Mr Arthur Musk and Mr David Cox were willing to over-see the events for the Queens Diamond Jubilee.**

**A meeting has been arranged for 26<sup>th</sup> October, 2011 in the Village Hall.**

**Cllr. Heather Phillips to see if the Pepyn and Lessey Trust, would be able to donate money towards the mugs for the Village Children.**

**The Clerk said the Parish Council may donate towards the Jubilee using LGA 1972 S145.**

**15. Planning Matters**

**C011/1428 3, Church Terrace, The Street, Wenhaston. Permission has been granted.**

**766.**

**C011/1448 and C011/1449. Wenhaston Grange, Grange Road, Wenhaston. Planning has been refused.**

**16. Correspondence.**

**Mr David Cox sent an article regarding Wireless Solar Lighting he thought might be considered for Star Hill.**

**The Clerk has spoken to Highways who have said that this kind of lighting unfortunately would not be suitable for Star Hill.**

**Clerk to write and thank Mr Cox.**

**17. Correspondence for circulation to be given at meeting.**

**1. Parish Council Chairman's meeting 4<sup>th</sup> August. Points covered by Dr Coffey.**

**"if the council tax or precept is to be increased by more than the rate of inflation a referendum will be held".**

**2. Suffolk County Council – The Budget Challenge.**

**3. Clerks and Council Direct.**

**4. Proposed new Tariffs for SCDC car parks.**

**5. SCC – The future of mobile library services.**

**6. Wenhaston Grange - SCDC refusal letters.**

**18. Finance.**

|                          |                   |
|--------------------------|-------------------|
| <b>Current Account</b>   | <b>£1,822.92</b>  |
| <b>Base rate tracker</b> | <b>£14,820.53</b> |
| <b>Total</b>             | <b>£16,643.45</b> |

**Cheques Drawn:-**

|                                    |  |
|------------------------------------|--|
| <b>101501 Steve Tricker</b>        | <b>£85.00 Mole control</b>                   |
| <b>101502 A&amp; D Hammond Ltd</b> | <b>£16.68 Petrol Lawn Mower VAT £2.78</b>    |
| <b>101503 Norse Commercial</b>     | <b>£55.20 Doggy bags VAT £9.20</b>           |
| <b>101504 Suffolk ACRE</b>         | <b>£5.82 Insurance Premium increase</b>      |
| <b>101505 Blyth Web Ltd</b>        | <b>£18.00 Advert Young Villagers Meeting</b> |
| <b>101506 HLP Consultants</b>      | <b>£165.00 Epsom Toner</b>                   |
| <b>101507 Mrs M Pennock</b>        | <b>£375.79 Wages and expenses</b>            |
| <b>101508 Nr D J Coby</b>          | <b>£364.00 Grass Cutting.</b>                |

**Proposed by Cllr. D. Corbett and seconded by Cllr. M. Gasper that the Accounts be accepted. All agreed.**

**19.**

**The half year budgets were discussed. Proposed by Cllr. A. Edwards and seconded by Cllr. J. Tate that the budgets be accepted. All agreed.**

**20 .Any other matters that the Chair will allow.**

**767.**

**Cllr. H. Phillips informed the meeting that Maurice Naunton had passed away. The clerk to send a commiserate card to the family.**

**Cllr. A. Alder attended the course at the Village Hall on Community Led Planning. A copy of the Quick Guide to the Localism Bill Neighbourhood Plan to be given to all Councillors'.**

**Cllr. M. Gasper reported that a Parishioner had tried to book the Pathfinder but was unable to do so. Ask County Cllr. Leighton to investigate.**

**Cllr. Gasper asked the clerk if when walking round the village with Highways was anything mentioned about the trees at St. Vulcans. The Clerk stated that she had written a thank you note to Mr & Mrs Rowland and nothing was said about the trees by Richard Collen.**

**Cllr. Gasper asked about the Parish Council surgery. The Clerk to put on the Agendas, that if Parishioners had any ideas or complaints the Surgery is held before the meetings.**

**Cllr. J. Tate had been asked if planning permission was required at Valentines where works were being carried out.**

**The Clerk to ask at SCDC planning department.**

**Cllr. A. Edwards asked about the NHS Suffolk information that was sent by E mail by the Clerk. Some of the Councillors said that they were unable to open the e mail. Clerk to copy and sent it round to Councillors'.**

**District Cllr. M. Gower asked for a copy.**

**21. Meeting closed at 9.05p.m.**

**Date of the next meeting 19<sup>th</sup> October, 2011.**





