

**WENHASTON WITH MELLS HAMLET PARISH COUNCIL.**

Clerk Mrs M Pennock

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**Minutes of the Parish Council meeting held in the Village Hall on Wednesday 18<sup>th</sup> May, 2011.**

**Present:- Cllr. B. Orme, Cllr. H. Phillips, Cllr. L. Spindler, Cllr. J. Tate, Cllr. D. Corbett, Cllr. A. Alder, Cllr. J. Wright, Cllr. A. Edwards, Cllr. R. Dillaway, County Cllr. R. Leighton, District Cllr. M. Gower, 2 parishioners and clerk Mrs M Pennock.**

- 1. Cllr. Orme as out going Chairman asked for nominations for a new Chairman. Proposed by Cllr. H. Phillips and seconded by Cllr. J.Tate that Cllr. L. Spindler be elected as the new Chair.  
Cllr. L.Spindler signed the Declaration of Acceptance of Office.**
- 2. The Chair Cllr. Spindler welcomed the Councillors' to the meeting.  
Apologies received from Mr Mike Gasper and Mr A. Spindler.**
- 3. There was no declaration of interest.**
- 4. Proposed by Cllr. A. Alder and seconded by Cllr. R. Dillaway that Cllr. D. Corbett be elected as Vice Chair.**
- 5. There was no report at this time by County Cllr. Leighton.**
- 6. Our new District Cllr. M. Gower introduced himself to the Parish Council.  
District Cllr. Gower reported that the new District Council consisted of 44 Conservatives, 5 Lib/dems and 4 Labour Councillors'. Ray Herring has been re appointed as Leader of the Council.**
- 7. Proposed by Cllr. A. Edwards and seconded by Cllr. J. Tate that the Minutes of the meeting 27<sup>th</sup> April, 2011 be accepted.**
- 8. Clerk's report.  
All of the new Councillors have signed the Declaration of Acceptance of Office before the start of the meeting.**

**748.**

I have received the Annual Audit back from the internal auditors (SALC). The Parish Council have been instructed to report the budget position quarterly, at present it is done once a year, as agreed by the previous Parish Council. Also, the Precept must now show the individual amounts precepted for i.e. wages, grass cutting etc. The fidelity Guarantee Insurance they felt needs to be raised. Agenda item next month.

I have written to Trevor Tate and Stuart Hayward Rutter thanking them for the time spent on the Parish Council, also letters of commiseration sent to David Wilkinson and Roger Ives who were not re elected.

Letters of thanks were also sent to Mark Woolnough for offering to cut a path to Star Hill Lane, and Arthur Musk for creosoting the wooden fence at Well Green.

I was informed by SCDC that a decision regarding the wind turbine would be made any time now.

The PAYE scheme that all Parish Councils must now operate is now in operation.

A payment from Zurich has been received for the damage to the Pavilion due to the burst pipes.

**Any matters relating to the report.**

**Cllr. J.Tate asked if the VAT refund re the Pavilion had been sorted out. The Clerk said the she had spoken to the External Auditors and the Parish Council may claim back the VAT.**

**9. There were no matters arising from the Minutes.**

**10. Proposed by Cllr. A. Edwards and seconded by Cllr. J. Wright that the Parish Council purchase a new laser printer.**

**Cllr. R. Dillaway suggested that the Council looks to see if any other help could be given to the clerk.**

**11. It was proposed by Cllr. Alder and seconded by Cllr. Wright that the Chair, Vice Chair and Cllr. J. Tate be the signatures for the Parish Council.**

**12. The appointment of the Transport Liaison Officer to be an Agenda item for June. Mike Gasper can not be proposed until he signs the Declaration of Acceptance of office.**

**13. Proposed by Cllr. D. Corbett and seconded by Cllr. B. Orme that Cllr. R. Dillaway be the representative to SALC.**

**14. Proposed by Cllr. B. Orme and seconded by Cllr. R. Dillaway that Cllr. J. Tate be a representative to the Village Hall Management Committee. Proposed by Cllr. J. Tate and seconded by Cllr. R. Dillaway that Cllr. B. Orme also become a representative to the Village Hall Committee.**

749.

15. Proposed by Cllr. R. Dillaway and seconded by Cllr. J. Wright that the Finance Committee be The Chair, Vice Chair and Cllr. H. Phillips.

16. Proposed by Cllr. H. Phillips and seconded by Cllr. B. Orme that Standing Orders are adopted by the Parish Council.

17. Proposed by Cllr. A. Edwards and seconded by Cllr. J. Tate that Financial Regulations are adopted by the Parish Council.

18. Proposed by Cllr. B. Orme and seconded by Cllr. A. Edwards that SALC be appointed as the Internal Auditors.

19. Planning matters.

C11/1037. Vale View, Low Road, Wenhaston.

Erection of pitched roof at front of building and erection of verandah.

Proposed by Cllr. Orme and seconded by Cllr. Phillips that the Parish Council supports this planning application.

20. Correspondence.

E mail received from WESG inviting Parish Councillors' to the AGM and Low Carbon Innovation Centre Presentation on 26<sup>th</sup> May, 2011.

21. Correspondence for circulation.

1. Letter from SCC. Changes to Suffolk County Council street lighting.
2. Clerks and Councils direct.

22. Finance.

Balances as at 18<sup>th</sup> May, 2011.

Current Account £2,404.49

Base rate tracker £18,318.43

Total £20,722.92

Precept received from SCDC. £6,625.00

Zurich Insurance Claim £3,888.00

Cheques drawn.

101477. Disability Advice Service. £30.00 Donation S137

101478. Kerslake Construction. £4,965.50 Vat £827.60 Ref. BDO750

101479. Chipentree Ltd. £40.00 Vat £6.67. Repairs Bus shelter.

750

101480. Mike Rawlings.	£28.50. Lawn mower service.
101481. Mrs M Pennock.	£422.21. Wages and expenses.
101482. Mr D J Coby.	£57.75. Grass cutting.

Proposed by Cllr. Phillips and seconded by Cllr. Corbett that the Accounts be accepted.

**23. Any other matters that the Chair will allow.**

1. Cllr. Phillips asked that the Parish Council write to Hobbly House requesting that the hedge is cut to give more visibility.
2. To try and get the whole village involved with the Queens Diamond Jubilee next year. Clerk to put an article in the Word.
3. To see if a good neighbourhood scheme might be set up in the Village. Article in Word.

Cllr. Edwards asked if the grass could be cut around the Sports Pavilion. Clerk to see Mr Coby.

The Chair Cllr. Spindler thanked Cllr. Orme for all his hard work during his time as Chairman.

Cllr. Corbett asked about re cycling garden waste. Could the village consider it?

County Cllr. Leighton joined the meeting and gave his report. He started by congratulating the re elected and newly elected Parish Councillors'.

To balance the budget the County Council has had to come up with radical thinking and it is consulting with people across the County about issues like School Crossing , Libraries etc.

He will keep the Parish Council informed about these issues when answers have been found.

**24. The meeting closed at 9.10p.m. Next meeting 15th June, 2011.**